# LAKE FLORES

COMMUNITY DEVELOPMENT
DISTRICT

November 5, 2024

LANDOWNERS'
MEETING AGENDA

## Lake Flores Community Development District OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W 

Boca Raton, Florida 33431

Phone: (561) 571-0010 

Toll-free: (877) 276-0889 

Fax: (561) 571-0013

October 29, 2024

### **ATTENDEES:**

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Landowner(s)
Lake Flores Community Development District

#### Dear Landowners:

A Landowners' Meeting of the Lake Flores Community Development District will be held on November 5, 2024 at 11:00 a.m., at the Home2 Suites by Hilton – Lakewood Ranch, 6015 Exchange Way, Bradenton, Florida 34202. The agenda is as follows:

- 1. Call to Order/Roll Call
- 2. Affidavit/Proof of Publication
- 3. Election of Chair to Conduct Landowners' Meeting
- 4. Election of Supervisors [Seats 3,4,5]
  - A. Nominations
  - B. Casting of Ballots
    - Determine Number of Voting Units Represented
    - Determine Number of Voting Units Assigned by Proxy
  - C. Ballot Tabulation and Results
- 5. Landowners' Questions/Comments
- 6. Adjournment

A landowner may vote in person at the Landowners' Meeting, or the landowner may nominate a proxy holder to vote at the meeting in place of the landowner. Whether in person or by proxy, each landowner shall be entitled to cast one (1) vote per acre of land owned by him/her and located within the District, for each person that the landowner desires to elect to a position on the Board of Supervisors that is open for election for the upcoming term (three (3) seats on the Board will be up for election). A fraction of an acre shall be treated as one (1) acre, entitling the landowner to one (1) vote with respect thereto. Please note that a particular real property is entitled to only one (1) vote for each eligible acre of land or fraction thereof; therefore, two (2) or more people who own real property in common, that is one (1) acre or less, are together entitled to only one (1) vote for that real property.

Board of Supervisors Lake Flores Community Development District November 5, 2024, Landowners' Meeting Agenda Page 2

The first step is to elect a Chair for the meeting, who may be any person present at the meeting. The Chair shall conduct the nominations and the voting. If the Chair is a landowner or proxy holder of a landowner, he/she may nominate candidates and make and second motions. Candidates must be nominated and then shall be elected by a vote of the landowners. Nominees may be elected only to a position on the Board of Supervisors that is open for election for the upcoming term. The two (2) candidates receiving the highest number of votes shall be elected for a term of four (4) years, and the remaining candidate elected shall serve for a two (2)-year term. The term of office for each successful candidate shall commence upon election. Thereafter, there shall be an election of supervisors for the District every two (2) years in November on a date established by the Board of Supervisors upon proper notice until the District qualifies to have its board members elected by the qualified electors of the District.

A proxy is available upon request. To be valid, each proxy must be signed by <u>one (1)</u> of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one (1) vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

If you should have any questions or concerns, please do not hesitate to contact me directly at (410) 207-1802.

Sincerely,

Kristen Suit District Manager



The Beaufort Gazette
The Belleville News-Democrat
Bellingham Herald
Centre Daily Times
Sun Herald
Idaho Statesman
Bradenton Herald
The Charlotte Observer
The State
Ledger-Enquirer

Durham | The Herald-Sun Fort Worth Star-Telegram The Fresno Bee The Island Packet The Kansas City Star Lexington Herald-Leader The Telegraph - Macon Merced Sun-Star Miami Herald El Nuevo Herald The Modesto Bee
The Sun News - Myrtle Beach
Raleigh News & Observer
Rock Hill | The Herald
The Sacramento Bee
San Luis Obispo Tribune
Tacoma | The News Tribune
Tri-City Herald
The Wichita Eagle
The Olympian

### AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
83954	601147 Print Legal Ad-IPL01987510 - IPL0198751			\$252.48	2	46 L

**Attention:** Daphne Gillyard

Lake Flores

2300 Glades Road, Suite 410W Boca Raton, FL 33431

DOCA NATOTI, I L 33431

gillyardd@whhassociates.com

### NOTICE OF LANDOWNERS' MEETING AND ELECTION OF THE LAKE FLORES COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given to the public and all landowners within Lake Flores Community Development District (the "District") in Manatee County, Florida, advising that a meeting of landowners will be held for the purpose of electing three (3) persons to the District Board of Supervisors.

DATE: November 5, 2024 TIME: 11:00 a.m.

PLACE: Home2Suites by Hilton – Lakewood Ranch

6015 Exchange Way Bradenton, Florida 34202

Each landowner may vote in person or by written proxy. Proxy forms may be obtained upon request at the office of the District Manager, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431. At said meeting, each landowner or his or her proxy shall be entitled to nominate persons for the position of Supervisor and cast one vote per acre of land, or fractional portion thereof, owned by him or her and located within the District for each person to be elected to the position of Supervisor. A fraction of an acre shall be treated as one acre, entitling the landowner to one vote with respect thereto. Platted lots shall be counted individually and rounded up to the nearest whole acre. The acreage of platted lots shall not be aggregated for determining the number of voting units held by a landowner or a landowner's proxy. At the landowners' meeting, the landowners shall select a person to serve as the meeting chair and who shall conduct the meeting.

The landowners' meeting is open to the public and will be conducted in accordance with the provisions of Florida law. The meeting may be continued to a date, time, and place to be specified on the record at such meeting. A copy of the agenda for the meeting may be obtained from 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431. There may be an occasion where one or more supervisors will participate by telephone.

Any person requiring special accommodations to participate in the meeting is asked to contact the District Office at (877) 276-0889, at least 48 hours before the hearing. If you are hearing or speech impaired, please contact the Florida Relay Service at (800) 955-8770 for aid in contacting the District Office.

Relay Service at (800) 955-8770 for aid in contacting the District Office. A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that such person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

District Manager IPL0198751 Oct 13,20 2024

### THE STATE OF TEXAS COUNTY OF DALLAS

Before the undersigned authority personally appeared Crystal Trunick, who on oath says that he/she is Legal Advertising Representative of the The Bradenton Herald, a newspaper published in Manatee County, Florida, that the attached was published on the publicly accessible website of The Bradenton Herald or by print in the issues and dates listed below.

2 insertion(s) published on: 10/13/24, 10/20/24

### THE STATE OF FLORIDA COUNTY OF MANATEE

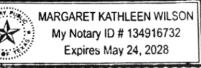
Affiant further says that The Bradenton Herald website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.'

Sworn to and subscribed before me this 4th day of November in the year of 2024

/ Myter Tunia

Notary Public in and for the state of Texas, residing in Dallas County

Margaret K. Wilson



Extra charge for lost or duplicate affidavits. Legal document please do not destroy!

# INSTRUCTIONS RELATING TO LANDOWNERS' MEETING OF LAKE FLORES COMMUNITY DEVELOPMENT DISTRICT FOR THE ELECTION OF SUPERVISORS

DATE OF LANDOWNERS' MEETING: November 5, 2024

TIME: 11:00 a.m.

LOCATION: Home2 Suites by Hilton - Lakewood Ranch

6015 Exchange Way Bradenton, Florida 34202

Pursuant to Chapter 190, Florida Statutes, and after a Community Development District ("District") has been established and the landowners have held their initial election, there shall be a subsequent landowners' meeting for the purpose of electing members of the Board of Supervisors ("Board") every two years until the District qualifies to have its board members elected by the qualified electors of the District. The following instructions on how all landowners may participate in the election are intended to comply with Section 190.006(2)(b), Florida Statutes.

A landowner may vote in person at the landowners' meeting, or the landowner may nominate a proxy holder to vote at the meeting in place of the landowner. Whether in person or by proxy, each landowner shall be entitled to cast one vote per acre of land owned by him or her and located within the District, for each position on the Board that is open for election for the upcoming term. A fraction of an acre shall be treated as one (1) acre, entitling the landowner to one vote with respect thereto. Please note that a particular parcel of real property is entitled to only one vote for each eligible acre of land or fraction thereof; therefore, two or more people who own real property in common, that is one acre or less, are together entitled to only one vote for that real property.

At the landowners' meeting, the first step is to elect a chair for the meeting, who may be any person present at the meeting. The landowners shall also elect a secretary for the meeting who may be any person present at the meeting. The secretary shall be responsible for the minutes of the meeting. The chair shall conduct the nominations and the voting. If the chair is a landowner or proxy holder of a landowner, he or she may nominate candidates and make and second motions. Candidates must be nominated and then shall be elected by a vote of the landowners. Nominees may be elected only to a position on the Board that is open for election for the upcoming term.

Three (3) seats on the Board will be up for election by landowners. The two candidates receiving the highest number of votes shall be elected for a term of four (4) years. The candidate receiving the next highest number of votes shall be elected for a term of two (2) years. The term of office for each successful candidate shall commence upon election.

A proxy is available upon request. To be valid, each proxy must be signed by <u>one</u> of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

#### **LANDOWNER PROXY**

# LAKE FLORES COMMUNITY DEVELOPMENT DISTRICT MANATEE COUNTY, FLORIDA LANDOWNERS' MEETING – NOVEMBER 5, 2024

KNOW ALL MEN BY THESE PRESENTS, that the described herein, hereby constitutes and appoints	undersigned, the fee	e simple owner of the lands ("Proxy Holder") for and
on behalf of the undersigned, to vote as proxy at the Community Development District to be held at Home2 St Way, Bradenton, Florida 34202 on November 5, 2024, according to the number of acres of unplatted land landowner that the undersigned would be entitled to vo proposition, or resolution or any other matter or thing that not limited to, the election of members of the Boar accordance with his or her discretion on all matters not of this proxy, which may legally be considered at said me	uites by Hilton – Lake at 11:00 a.m., and at and/or platted lots te if then personally hat may be considered of Supervisors. Saknown or determine	downers of the Lake Flores wood Ranch, 6015 Exchange any adjournments thereof, owned by the undersigned present, upon any question, ed at said meeting including, id Proxy Holder may vote in
Any proxy heretofore given by the undersigned to continue in full force and effect from the date hereof and any adjournment or adjournments thereof, but may revocation presented at the landowners' meeting prior conferred herein.	until the conclusion be revoked at any ti	of the landowners' meeting me by written notice of such
Printed Name of Legal Owner	-	
Signature of Legal Owner	Date	2
Parcel Description	<u>Acreage</u>	<u>Authorized Votes</u>
[Insert above the street address of each parcel, the legal descr of each parcel. If more space is needed, identification of pa attachment hereto.]		
Total Number of Authorized Votes:		
NOTES: Pursuant to Section 190.006(2)(b), Florida Statut	es, a fraction of an a	cre is treated as one (1) acre

NOTES: Pursuant to Section 190.006(2)(b), Florida Statutes, a fraction of an acre is treated as one (1) acre entitling the landowner to one vote with respect thereto. Moreover, two (2) or more persons who own real property in common that is one acre or less are together entitled to only one vote for that real property. If the fee simple landowner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto (e.g., bylaws, corporate resolution, etc.).

Parcel Number	Owner	Address	Acres	Units	Votes
5164500018	MANATEE COUNTY	P O BOX 1000	2.587		3
5164500109	CORTEZ75W INVESTORS LLC	900 N MICHIGAN AVE STE 1600	396.773		397
5164500559	LF MANATEE LLC	PO BOX 31	223.335		
6146100309	LF MANATEE LLC	PO BOX 31	550.301		
			773.636		774
Total					1174.00

#### **OFFICIAL BALLOT**

### LAKE FLORES COMMUNITY DEVELOPMENT DISTRICT MANATEE COUNTY, FLORIDA LANDOWNERS' MEETING - NOVEMBER 5, 2024

For Election (3 Supervisors): The two (2) candidates receiving the highest number of votes will each receive a four (4)-year term, and the one (1) candidate receiving the next highest number of votes will receive a two (2)-year term, with the term of office for the successful candidates commencing upon election.

The undersigned certifies that he/she/it is the fee simple owner of land, or the proxy holder for the fee simple owner of land, located within the Lake Flores Community Development District and described as follows:

of

Descrip	otion		<u>Acreage</u>
of each <sub>l</sub>			of each parcel, or the tax identification number owned may be incorporated by reference to an
or			
Attach	Proxy.		
	I,y votes as f	(Landowner) pursuant to the	owner, or as the proxy holder of Landowner's Proxy attached hereto, do
	SEAT	NAME OF CANDIDATE	NUMBER OF VOTES
	3		
	4		
	5		
Date: _		Signed:	
		Printed Name:	

Parcel Number	Owner	Address	Acres	Units	Votes
5164500018	MANATEE COUNTY	P O BOX 1000	2.587		3
5164500109	CORTEZ75W INVESTORS LLC	900 N MICHIGAN AVE STE 1600	396.773		397
5164500559	LF MANATEE LLC	PO BOX 31	223.335		
6146100309	LF MANATEE LLC	PO BOX 31	550.301		
			773.636		774
Total					1174.00