

**MINUTES OF MEETING
LAKE FLORES
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Lake Flores Community Development District held a Special Meeting on December 12, 2023, immediately following adjournment of RFP Evaluation Committee Meeting, scheduled to commence at 1:00 p.m., at 8116 Cortez Road W., Bradenton, Florida 34210.

Present at the meeting were:

Gary Walker	Chair
David Brasher	Vice Chair
Reggie Tisdale	Assistant Secretary
Walter Preston	Assistant Secretary
Krystal Parson	Assistant Secretary

Also present:

Kristen Suit	District Manager
Jonathan Johnson (via telephone)	District Counsel
Jeb Mulock	District Engineer
Karen Wilson	ZNS Engineering
Ed Hill	Developer Representative
Whiting Preston	Landowner

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Suit called the meeting to order at 1:42 p.m. All Supervisors were present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

Consideration of Recommendation of RFP Evaluation Committee and Ranking of Proposals

Ms. Wilson discussed the Evaluation Committee's process She distributed documents related to the Request for Proposals (RFP) and recapped the Evaluation Committee's scores and ranking of each respondent in each category based on the evaluation criteria. She presented the Evaluation Committee's overall total scores and ranking, as follows:

#1	E.T. MacKenzie of Florida, Inc. (ETM)	93.75 points
#2	Frederick Derr & Company (FDC)	93.11 points

Regarding a comment that ETM has the capacity to do the work, Ms. Wilson voiced her opinion that both respondents are equally capable of completing the work. She noted that, ETM's bid is lower.

The Board discussed the price differences.

Ms. Suit discussed the Boards' options, including completing the Evaluation Criteria Matrix form individually or collectively or accepting the Evaluation Committees' scores, ranking and recommendation.

On MOTION by Mr. Tisdale and seconded by Mr. Walker, with all in favor, accepting the Evaluation Committee's scores, ranking and recommendation as the Boards' scores and ranking, ranking E.T. MacKenzie of Florida, Inc. the #1 ranked respondent to the RFP for the Lake Flores Outfall DS-3 Project, was approved.

- **Authorization to Negotiate/Award of Contract**

On MOTION by Mr. Walker and seconded by Mr. Brasher, with all in favor, awarding the contract to and authorizing Staff to negotiate the contract with E.T. MacKenzie of Florida, Inc., the #1 ranked respondent to the RFP for the Lake Flores Outfall DS-3 Project, was approved.

FOURTH ORDER OF BUSINESS

Ratification of Amwins Insurance Brokerage, LLC Binder and Egis Insurance and Risk Advisors Invoice

Ms. Suit stated that she worked with the Chair to obtain the policy; the costs will be paid from the bond proceeds. Mr. Walker noted that the policy excludes coverage for wind, storm and terrorism.

On MOTION by Mr. Walker and seconded by Mr. Tisdale, with all in favor, the Amwins Insurance Brokerage, LLC Binder and the Egis Insurance and Risk Advisors Invoice #20743, for the Builder Risk Policy, in a not-to-exceed amount of \$37,537.50, was ratified.

Ms. Suit stated that this action is not necessary since the remainder of the Phase 1 project is not being added at this point. The “Lake bank maintenance” budget and description will be updated to include the neighboring community’s control and outfall structures.

SIXTH ORDER OF BUSINESS

**Acceptance of Unaudited Financial
Statements as of October 31, 2023**

Mr. Walker will research the \$46,952 Debt Service Fund Series 2023 A-1 “Due to Landowner” amount, as he thought it would have been paid from the bond proceeds.

On MOTION by Mr. Walker and seconded by Ms. Parsons, with all in favor, the Unaudited Financial Statements as of October 31, 2023, were accepted.

SEVENTH ORDER OF BUSINESS

NEXT MEETING DATE: TBD

- **QUORUM CHECK**

EIGHTH ORDER OF BUSINESS

Board Members’ Comments/Requests

Discussion ensued regarding the dry season, District Counsel providing direction for ETM to submit a deductive Change Order since certain work will be done at a later date and the Outfall DS-3 Project timeline, from mobilization on January 17, 2024 to January 23, 2024, to the anticipated completion date of mid-April 2024.

NINTH ORDER OF BUSINESS

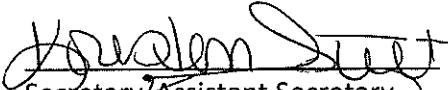
Public Comments


No members of the public spoke.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Tisdale and seconded by Ms. Parsons, with all in favor, the meeting adjourned at 1:59 p.m.


Secretary/Assistant Secretary


Chair/Vice Chair